

LOUISIANA COMMISSION ON LAW ENFORCEMENT  
AND ADMINISTRATION OF CRIMINAL JUSTICE

STATEMENT OF  
SUBGRANT AWARD  
M84-8-001

In response to your application # M84-8-001, the Governor of the State of Louisiana has approved the subgrant described below authorized under Violence Against Women and Department of Justice Reauthorization Act of 2005; Title I, Section 121, Public Law 109-162, 42 U.S.C. 14045a.

SUBGRANTEE: Louisiana Foundation Against Sexual Assault

PROJECT TITLE: Sexual Assault Program

SUBGRANT NUMBER: M84-8-001 CFDA #: 16.017

START DATE: 04/01/2011 END DATE: 03/31/2012

GRANT FUNDS: \$ 181,885 100.00%

MATCHING FUNDS: \$ 0 0.00%

TOTAL PROJECT FUNDS: \$ 181,885 100.00%

PROGRAM AREA: 05 Sexual Assault Program

PROJECT ID: M84-8-001

AUTHORIZED OFFICIAL: JUDY BENITEZ

PROJECT DIRECTOR: JUDY BENITEZ

FINANCIAL OFFICER: MARTHA ANGELETTE

ORIGINAL

2011 JUN 22 4:25:53  
LAW ENFORCEMENT

SUBGRANTEE ACCEPTANCE OF SUBGRANT:

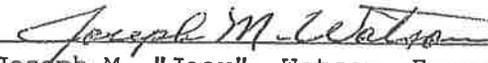
On behalf of the subgrantee, I accept this subgrant and all special conditions and requirements contained in the attachments to this award document. I agree to expend these funds for the purposes set forth in the application and agree to comply with all assurances certified in this application.

  
\_\_\_\_\_  
Judy Benitez, Authorized Official

6/20/2011  
Date of Acceptance

STATEMENT OF LCLE APPROVAL:

LCLE funds as shown are hereby obligated for the project described by the subgrantee in the referenced application, subject to subgrantee acceptance as stated above.

  
\_\_\_\_\_  
Joseph M. "Joey" Watson, Executive Director

06/01/11  
Date

*May 6/22/11*

DOC2BRW

SELECTION CRITERIA:	FUND TYPE	M	STATUS	PS	ALL		
	FISC FY		PROGRAM AREA				
	AGENCY	S0300,	DISTRICT		8 State,		
ID	AGENCY		PROGRAM TITLE	FUND	MATCH	START	END
M00-8-030	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	40,198	0	09/01/01	06/30/02
M00-8-031	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	21,831	0	04/01/04	07/31/04
M01-8-029	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	47,960	0	07/01/02	05/31/03
M02-8-001	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	23,000	0	06/01/03	10/31/03
M04-8-039	LA Foundation Against Sexual Assault	Sexual	Sexual Assault - Sexual Assault Training	11,359	3,786	09/01/08	11/30/08
M07-8-039	LA Foundation Against Sexual Assault	Sexual	Sexual Assault - Sexual Assault Training	30,000	10,000	10/01/09	02/28/10
M07-8-041	LA Foundation Against Sexual Assault	Sexual	Statewide Media Campaign	8,219	0	08/01/10	10/31/10
M09-8-038	LA Foundation Against Sexual Assault	Sexual	Statewide V.A.W.A. Conference	7,132	0	11/01/11	02/28/12
M09-8-039	LA Foundation Against Sexual Assault	Sexual	S.T.O.P. Training	10,235	0	04/01/12	05/31/12
M10-8-037	LA Foundation Against Sexual Assault	Sexual	Statewide V.A.W.A. Conference	23,773	0	11/01/12	03/31/13
M11-8-041	LA Foundation Against Sexual Assault	Sexual	Statewide V.A.W.A. Conference	19,579	0	10/01/13	03/31/14
M82-8-027	LA Foundation Against Sexual Assault	Sexual	Sexual Assault Outreach	23,262	0	09/01/09	12/31/10
M83-8-001	LA Foundation Against Sexual Assault	Sexual	Sexual Assault Program	259,342	0	01/01/10	05/31/11
M84-8-001	LA Foundation Against Sexual Assault	Sexual	Sexual Assault Program	181,189	0	04/01/11	03/31/12
M85-8-001	LA Foundation Against Sexual Assault	Sexual	Sexual Assault Program	181,520	0	04/01/12	03/31/13
M95-8-004	LA Foundation Against Sexual Assault	Sexual	Statewide Media Campaign	3,931	1,310	07/01/96	11/30/97
M97-8-024	LA Foundation Against Sexual Assault	Sexual	Sexual Assault Program	14,203	0	08/01/99	11/30/99
M97-8-029	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	52,234	0	07/01/98	08/31/99
M98-8-022	LA Foundation Against Sexual Assault	Sexual	Sexual Assault Program	0	0	//	//
M98-8-028	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	47,960	0	09/01/99	08/31/00
M99-8-030	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	47,960	0	09/01/00	08/31/01
TOTALS:				\$ 1,054,887	\$ 15,096		

ADDENDUM A:

Approved  
07/22/2011  
RC

Family Counseling Agency Sexual Assault Center, Alexandria

(No Special Conditions)

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

BUDGET SUMMARY

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately. The attached Budget Detail pages are part of this addendum.

Personnel	\$14,018
Benefits	\$ 1,787
Travel	\$ 866
Equipment	
Supplies	
Contractual	
Other Direct	
TOTAL	\$16,671 ✓

TRAVEL

Agency agrees to adhere to State of Louisiana Travel Guidelines, including changes that have been made effective 12/21/09 regarding mileage reimbursement and vehicle use.

SERVICES TO BE PROVIDED

The above-named agency will provide the following services: crisis intervention and individual and/or group support services.

VICTIMS TO BE SERVED

The above-named agency will, during the project period, serve a minimum of 50 sexual assault victims and/or their loved ones.

REPORTING

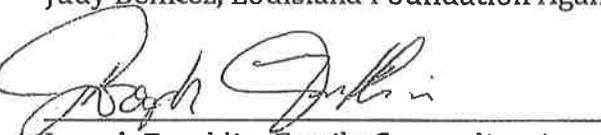
The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

CERTIFICATIONS

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

  
Judy Benitez, Louisiana Foundation Against Sexual Assault

5/24/11  
Date

  
Joseph Franklin, Family Counseling Agency

5-6-2011  
Date

Approved  
07/22/2011  
RC

**ADDENDUM B:**

Washington Parish Sexual Assault Center, ADAPT, Inc. (No Spc Cond's)

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$8,838
Benefits	\$1,010
Travel	\$ 101
Equipment	
Supplies	
Contractual	
Other Direct	
<b>TOTAL</b>	<b>\$9,949</b>

**TRAVEL**

Agency agrees to adhere to State of Louisiana Travel Guidelines, including changes that have been made effective 12/21/09 regarding mileage reimbursement and vehicle use.

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: 24-hour hotline; accompaniment and advocacy; information and referral.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 30 sexual assault victims and/or their loved ones.

**REPORTING**

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

Judy Bentez  
Judy Bentez, Louisiana Foundation Against Sexual Assault

5/24/11  
Date

Charlette Fornea  
Charlette Fornea, ADAPT, Inc.

5/6/2011  
Date

Approved  
7/22/2011  
(No Special Conditions)

**ADDENDUM C:**

The Haven, Inc., Houma

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$12,268
Benefits	\$ 2,536
Travel	
Equipment	
Supplies	
Contractual	
Other Direct	
<b>TOTAL</b>	<b>\$14,804</b>

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: crisis intervention and individual and/or group support services; information and referral.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 66 sexual assault victims and/or their loved ones.

**REPORTING**

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

  
\_\_\_\_\_  
Judy Benitez, Louisiana Foundation Against Sexual Assault

6/24/11  
Date

  
\_\_\_\_\_  
Julie M. Pellegrin, The Haven, Inc.

May 6, 2011  
Date

approved  
07/22/2011

**ADDENDUM D:**

Hearts of Hope, Lafayette

RC # 1000  
change submitted  
app'd 8/18/11 RC  
(No Spec Conditions)

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel →	\$17,418	\$ 16,228
Benefits →		\$ 1,190 RC
Travel		<u>\$ 17,418</u>
Equipment		
Supplies		
Contractual		
Other Direct		
<b>TOTAL</b>	<b>\$17,418</b>	

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: 24-hour hotline; accompaniment and advocacy; crisis intervention and individual and/or group support services; information and referral.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 355 sexual assault victims and/or their loved ones.

**REPORTING**

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

Judy Benitez  
Judy Benitez, Louisiana Foundation Against Sexual Assault

5/29/11  
Date

Jill Howell Dugas  
Jill Howell Dugas, Hearts of Hope

5/9/11  
Date

**ADDENDUM E:**

Calcasieu Women's Shelter, Lake Charles

*approved  
8/18/11 RC*

The above-named agency agrees that under the preceding Memorandum of Understanding factors apply for this agency:

*(No. Special Conditions  
are needed)  
\*b/c Contract approved  
and attached.*

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	
Benefits	
Travel	\$-1,100
Equipment	
Supplies	
Contractual	\$13,704 - <i>+14,804 RC</i>
Other Direct	
<b>TOTAL</b>	<b>\$14,804</b>

**TRAVEL**

Agency agrees to adhere to State of Louisiana Travel Guidelines, including changes that have been made effective 12/21/09 regarding mileage reimbursement and vehicle use.

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: crisis intervention and individual and/or group support services.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 30 sexual assault victims and/or their loved ones.

**REPORTING**

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

*Judy Benitez*  
Judy Benitez, Louisiana Foundation Against Sexual Assault

*5/24/11*  
Date

*Kathy Williams*  
Kathy Williams, Calcasieu Women's Shelter

*5-6-11*  
Date

ADDENDUM F:

Project Celebration, Inc., Many

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

BUDGET SUMMARY

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$ 9,144 ✓
Benefits	\$ 1,119 ✓
Travel	\$ 1,488 <sup>653</sup> ✓
Equipment	
Supplies	
Contractual	\$ <del>1,186</del> <sup>2,021</sup> ✓
Other Direct	
TOTAL	\$12,937

TRAVEL

Agency agrees to adhere to State of Louisiana Travel Guidelines, including changes that have been made effective 12/21/09 regarding mileage reimbursement and vehicle use.

SERVICES TO BE PROVIDED

The above-named agency will provide the following services: Crisis intervention, advocacy and accompaniment.

VICTIMS TO BE SERVED

The above-named agency will, during the project period, serve a minimum of 70 sexual assault victims and/or their loved ones.

REPORTING

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

CERTIFICATIONS

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

  
Judy Bepitez, Louisiana Foundation Against Sexual Assault

5/24/11  
Date

  
Margaret Basco, Project Celebration, Inc.

5/12/11  
Date

ADDENDUM G:

Approved  
07/22/2011  
RC

The Wellspring Alliance for Families, Monroe

(No Special Conditions)

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

BUDGET SUMMARY

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$14,845
Benefits	\$ 2,200
Travel	
Equipment	
Supplies	
Contractual	
Other Direct	
TOTAL	\$17,045

SERVICES TO BE PROVIDED

The above-named agency will provide the following services: crisis line, advocacy, individual and/or group counseling.

VICTIMS TO BE SERVED

The above-named agency will, during the project period, serve a minimum of 100 sexual assault victims and/or their loved ones.

REPORTING

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

CERTIFICATIONS

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

Judy Benitez  
Judy Benitez, Louisiana Foundation Against Sexual Assault

5/24/11  
Date

Judy Bell  
Judy Bell, The Wellspring Alliance for Families

5.9.11  
Date

ADDENDUM H:

Approved  
07/22/2011  
RC

Metropolitan Center for Women & Children, New Orleans

(No Special Conditions)

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

BUDGET SUMMARY

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$16,790
Benefits	\$ 2,122
Travel	
Equipment	
Supplies	
Contractual	
Other Direct	
TOTAL	\$18,912

SERVICES TO BE PROVIDED

The above-named agency will provide the following services: crisis intervention and individual and/or group support services.

VICTIMS TO BE SERVED

The above-named agency will, during the project period, serve a minimum of 156 sexual assault victims and/or their loved ones.

REPORTING

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

CERTIFICATIONS

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

Judy Benitez  
Judy Benitez, Louisiana Foundation Against Sexual Assault

5/21/11  
Date

Dale E. Standifer  
Dale E. Standifer, Metropolitan Center for Women & Children

5-9-11  
Date

Approved RC

8/19/2011

ADDENDUM I:

Catholic Charities Archdiocese of New Orleans

OK RC 9/2/2011  
OK 5/c brochures >

The above-named agency agrees that under the preceding Memorandum of Understanding these specific factors apply for this agency:

"Printed Materials - VOCA" words & below:

OK RC 9/3/2011  
OK 5/c DR Salgado's

BUDGET SUMMARY

Salary/Fringe  
\$6,706 / \$ 708 = \$7,414

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$6,197	\$6,706
Benefits	\$ 657	708
Travel		
Equipment		
Supplies	\$3,095	\$2,178
Contractual		
Other Direct		+ 357
<b>TOTAL</b>	<b>\$9,949</b>	<b>\$ 9,949</b>

need to Request

1) "Printing of this [brochure/publication] was made possible by Subgrant # W448001 awarded by the LCLE through OVW, Office of Justice Programs. 'CCAN must submit at least one copy of each brochure/publication printed for distribution to the LCLE.' RC

SERVICES TO BE PROVIDED

The above-named agency will provide the following services: individual and/or group support services.

VICTIMS TO BE SERVED

The above-named agency will, during the project period, serve a minimum of 25 sexual assault victims and/or their loved ones.

REPORTING

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

CERTIFICATIONS

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.



Judy Beritez, Louisiana Foundation Against Sexual Assault

8/24/11  
Date



Gordon Wadge, Catholic Charities Archdiocese of New Orleans

5/18/11  
Date

Approved  
RC 05/22/2011

**ADDENDUM J:**

St. Landry-Evangeline Sexual Assault Center, Opelousas

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$11,571
Benefits	\$ 1,115
Travel	\$ 624
Equipment	
Supplies	
Contractual	
Other Direct	
<b>TOTAL</b>	<b>\$13,310</b>

**TRAVEL**

Agency agrees to adhere to State of Louisiana Travel Guidelines, including changes that have been made effective 12/21/09 regarding mileage reimbursement and vehicle use.

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: crisis intervention, individual and/or group support services.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 125 sexual assault victims and/or their loved ones.

**REPORTING**

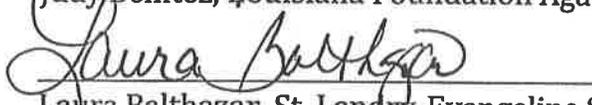
The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

  
Judy Benitez, Louisiana Foundation Against Sexual Assault

5/26/11  
Date

  
Laura Balthazar, St. Landry-Evangeline Sexual Assault Center

5/12/11  
Date

Approved  
7/22/2011  
RC

**ADDENDUM K:**

Providence House, Shreveport

(No Special Conditions)

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$16,298
Benefits	
Travel	
Equipment	
Supplies	
Contractual	
Other Direct	
<b>TOTAL</b>	<b>\$16,298</b>

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: crisis intervention; advocacy and accompaniment; information and referral.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 275 sexual assault victims and/or their loved ones.

**REPORTING**

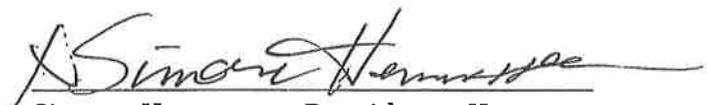
The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

  
Judy Benitez, Louisiana Foundation Against Sexual Assault

6/24/11  
Date

  
Simone Hennessee, Providence House

5/9/11  
Date

ADDENDUM L:

approved  
RA 8/18/2011

Child Advocacy Services, Hammond

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

BUDGET SUMMARY

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$ 2,498
Benefits	\$ 698
Travel	
Equipment	
Supplies	
Contractual	\$ 7,500
Other Direct	
TOTAL	\$10,696

SERVICES TO BE PROVIDED

The above-named agency will provide the following services: crisis intervention and individual and/or group support services.

VICTIMS TO BE SERVED

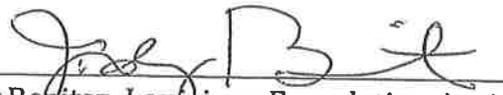
The above-named agency will, during the project period, serve a minimum of 30 sexual assault victims and/or their loved ones.

REPORTING

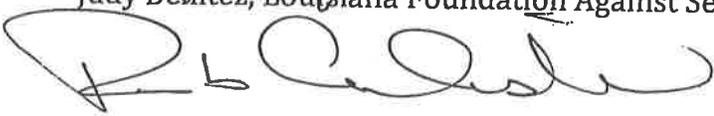
The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

CERTIFICATIONS

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

  
Judy Benitez, Louisiana Foundation Against Sexual Assault

5/29/11  
Date

  
Rob Carlisle, Child Advocacy Services

May 9, 2011  
Date





Department of Justice  
Office on Violence Against Women  
Office on Violence Against Women

Grant

PAGE 1 OF 5

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Louisiana Commission on Law Enforcement 1885 Wooddale Blvd. Room 1230 Baton Rouge, LA 70806-1555		4. AWARD NUMBER: 2009-KF-AX-0012	
1A. GRANTEE IRS/VENDOR NO. 720650883		5. PROJECT PERIOD: FROM 08/01/2009 TO 07/31/2011 BUDGET PERIOD: FROM 08/01/2009 TO 07/31/2011	
3. PROJECT TITLE Federal Fiscal Year 2009 Sexual Assault Services Program (SASP) for the State of Louisiana.		6. AWARD DATE 09/18/2009	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
		10. AMOUNT OF THIS AWARD \$ 259,342	
		11. TOTAL AWARD \$ 259,342	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 USC §14043g(b)			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Catherine Pierce Acting Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Judy Dupuy Executive Director	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 9/23/09
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. REG. SUB. POMS AMOUNT X A KF 29 00 00 259342		21. KF09D00044	

LOUISIANA COMMISSION ON LAW ENFORCEMENT  
AND ADMINISTRATION OF CRIMINAL JUSTICE

STATEMENT OF  
SUBGRANT AWARD  
M83-8-001

In response to your application # M83-8-001, the Governor of the State of Louisiana has approved the subgrant described below authorized under VIOLENCE AGAINST WOMEN AND DEPARTMENT OF JUSTICE REAUTHORIZATION ACT OF 2005, 42 U.S.C. 14045a. THIS PROJECT IS SUPPORTED UNDER 42USC 14043g(b) .

SUBGRANTEE: Louisiana Foundation Against Sexual Assault

PROJECT TITLE: Sexual Assault Program

SUBGRANT NUMBER: M83-8-001 CFDA #: 16.017

START DATE: 01/01/2010 END DATE: 12/31/2010

GRANT FUNDS: \$ 259,342 100.00%

MATCHING FUNDS: \$ 0 0.00%

TOTAL PROJECT FUNDS: \$ 259,342 100.00%

PROGRAM AREA: 05 Sexual Assault Program

PROJECT ID: M83-8-001

AUTHORIZED OFFICIAL: JUDY BENITEZ

PROJECT DIRECTOR: JUDY BENITEZ

FINANCIAL OFFICER: MARTHA ANGELETTE

ORIGINAL

RECEIVED  
JUN 17 2010

SUBGRANTEE ACCEPTANCE OF SUBGRANT:

On behalf of the subgrantee, I accept this subgrant and all special conditions and requirements contained in the attachments to this award document. I agree to expend these funds for the purposes set forth in the application and agree to comply with all assurances certified in this application.

  
\_\_\_\_\_  
Judy Benitez, Authorized Official

6/14/10  
\_\_\_\_\_  
Date of Acceptance

STATEMENT OF LCLE APPROVAL:

LCLE funds as shown are hereby obligated for the project described by the subgrantee in the referenced application, subject to subgrantee acceptance as stated above.

  
\_\_\_\_\_  
Joseph M. "Joey" Watson, Executive Director

06/03/10  
\_\_\_\_\_  
Date

BD  
6/17/10

DOC2BRW

SELECTION CRITERIA:	FUND TYPE	M	STATUS	PS	ALL		
	FISC FY		PROGRAM AREA				
	AGENCY	S0300,	DISTRICT		8 State,		
ID	AGENCY		PROGRAM TITLE	FUND	MATCH	START	END
M00-8-030	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	40,198	0	09/01/01	06/30/02
M00-8-031	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	21,831	0	04/01/04	07/31/04
M01-8-029	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	47,960	0	07/01/02	05/31/03
M02-8-001	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	23,000	0	06/01/03	10/31/03
M04-8-039	LA Foundation Against Sexual Assault	Sexual	Sexual Assault - Sexual Assault Training	11,359	3,786	09/01/08	11/30/08
M07-8-039	LA Foundation Against Sexual Assault	Sexual	Sexual Assault - Sexual Assault Training	30,000	10,000	10/01/09	02/28/10
M07-8-041	LA Foundation Against Sexual Assault	Sexual	Statewide Media Campaign	8,219	0	08/01/10	10/31/10
M09-8-038	LA Foundation Against Sexual Assault	Sexual	Statewide V.A.W.A. Conference	7,132	0	11/01/11	02/28/12
M09-8-039	LA Foundation Against Sexual Assault	Sexual	S.T.O.P. Training	10,235	0	04/01/12	05/31/12
M10-8-037	LA Foundation Against Sexual Assault	Sexual	Statewide V.A.W.A. Conference	23,773	0	11/01/12	03/31/13
M11-8-041	LA Foundation Against Sexual Assault	Sexual	Statewide V.A.W.A. Conference	19,579	0	10/01/13	03/31/14
M82-8-027	LA Foundation Against Sexual Assault	Sexual	Sexual Assault Outreach	23,262	0	09/01/09	12/31/10
M83-8-001	LA Foundation Against Sexual Assault	Sexual	Sexual Assault Program	259,342	0	01/01/10	05/31/11
M84-8-001	LA Foundation Against Sexual Assault	Sexual	Sexual Assault Program	181,189	0	04/01/11	03/31/12
M85-8-001	LA Foundation Against Sexual Assault	Sexual	Sexual Assault Program	181,520	0	04/01/12	03/31/13
M95-8-004	LA Foundation Against Sexual Assault	Sexual	Statewide Media Campaign	3,931	1,310	07/01/96	11/30/97
M97-8-024	LA Foundation Against Sexual Assault	Sexual	Sexual Assault Program	14,203	0	08/01/99	11/30/99
M97-8-029	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	52,234	0	07/01/98	08/31/99
M98-8-022	LA Foundation Against Sexual Assault	Sexual	Sexual Assault Program	0	0	//	//
M98-8-028	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	47,960	0	09/01/99	08/31/00
M99-8-030	LA Foundation Against Sexual Assault	Sexual	S.A.N.E. Program	47,960	0	09/01/00	08/31/01

TOTALS: \$ 1,054,887 \$ 15,096

## Louisiana Foundation Against Sexual Assault

### Procedures for Monthly Review of RPE Expenditure Reports and Determination of Allowable Costs

#### 1) General Examination of Documentation

- A. A general ledger report or other report from the requesting program's accounting system shall be submitted with all requests for reimbursement. This report should be restricted to RPE funding activity only.
- B. Supporting Documentation is to be organized and compiled by expenditure category by reporting program prior to submission to LAFASA.
- C. Each category shall be examined separately to determine if sufficient supporting documentation exists to substantiate the total category request listed on the Request for Reimbursement. If adequate documentation does not exist that supports the total category request, additional documentation will be requested or the request will be reduced to a level that is consistent with the documentation provided.
- D. All expenses in all categories are examined for:
  1. Evidence of internal control procedures (e.g., expenses approved by supervisor, accounting information exists that ties into General Ledger report).
  2. Proof of payment.
  3. Reasonableness, Necessity, and Allowability

#### 2) Category-Specific Examination of Documentation

##### A. Salary

1. Timesheets must be provided and bear two signatures (employee and supervisor/verifier)
2. Copies of payroll checks/check stubs must be provided that match the pay period indicated on timesheets. All requested compensation will be compared to the original grant budget and any approved amendments. Any variances between approved compensation levels/percentages will be thoroughly investigated and may be disallowed.
3. Timesheets are examined to ensure that:
4. Hours worked on timesheets are properly calculated
5. Any scratch-outs are justified/initialed
6. No white-out is allowed in this or any other category.

##### B. Fringe Benefits

1. FICA taxes are calculated properly
2. Any retirement, health expenses must be documented by vendor invoices and match current expense reporting period and proof of payment is provided. Pre-payment of benefits (e.g., submitting a bill in May for June Health benefits) is not allowed. All Fringe expenses must be in accordance with the original approved budget and any variances shall be thoroughly investigated and may be disallowed.

##### C. Consultants

1. Contractors shall provide LAFASA with a signed copy of ALL consulting contracts.
2. Consulting contracts shall be let with respect to LA RS 39:1481 – LA RS 39:1492 (<http://www.legis.state.la.us/tsrs/tsrs.asp?lawbody=RS&title=39&section=1481>)

3. Consulting invoices must include a detailed description of work performed and total hours billed
4. Contractor tax ID must be included on all invoices
5. Scope of work must be reasonable and an allowable RPE expense
6. Invoice should refer to the payment schedule in original contract
7. Proof of payment must be provided
8. Request must be in accordance with the approved grant budget. Any variance between the original approved budget and a request for reimbursement will be thoroughly investigated and may be disallowed.

#### **D. Equipment**

1. All equipment expenditures must be substantiated with a detailed invoice that clearly describes the goods purchased.
2. Equipment is defined as any durable, tangible property having a life of more than one year and a purchase price of \$1,000 or more.
3. Prior to equipment purchase, Contractor shall obtain a minimum of three bids for the item(s) to be purchased, and shall keep such written bids on file for at least 3 years following final contract payment.
4. Such equipment shall be tagged with other material of the Contractor and labeled with a control number, Contractor name, and source of funds used to purchase equipment.
5. Following the close of the contract period, such equipment purchased shall become the property of the state as indicated in LaFASA's contract with the State of Louisiana, Department of Health and Hospitals, Office of Public Health.
6. All equipment purchases must be within the purview of the program's approved RPE budget.

#### **E. Supplies**

1. Supply purchases must be documented with invoices/proof of payment and invoices must clearly indicate the goods purchased. If the invoice provided by the vendor is not clear, a brief description of the items on the invoice is required. If this description is not present, additional information is requested or the item is disallowed.
2. Supply purchases must be reasonable and necessary (e.g., 5,000 pencils may not be considered reasonable or necessary).

#### **F. Travel**

1. Mileage reimbursement forms will be checked for accuracy.
  - a. Odometer readings are recalculated and compared to mileage request.
  - b. An examination of all mileage requests is conducted to determine that all employees are receiving the same mileage reimbursement rate.
  - c. The maximum mileage reimbursement rate is \$.32 per mile or the then-current rate allowed in the State of Louisiana Travel Guidelines.
2. Mileage requests must indicate point of departure, destination and reason for travel. Reason for travel must relate to appropriate RPE grant activities.
3. Lodging/meal requests must not exceed the maximum allowable State or Federal rate (whichever is the most stringent).

- a. State Travel Guide: <http://www.state.la.us/osp/travel/traveloffice.htm>
  - b. Federal Travel Regulations:  
<http://www.gsa.gov/Portal/browse/channel.jsp?channelId=9838&channelPage=/channel/default.jsp>
4. A Travel Expense voucher, approved by a supervisor, is provided that indicates time and date of departure, reason for travel, and time and date of return.

#### G. Other Direct Costs

1. Rent
  - a. Rent must be shown on the Contractor's original RPE budget to demonstrate cost per square foot, which must be consistent with prevailing commercial rent/lease rates in the local area.
  - b. Rent is allowable only for the Sexual Assault Program and must be prorated. The total agency square footage, total rent, and percent of each representing the Sexual Assault Program must be documented.
  - c. Rent for the Sexual Assault Program charged to the RPE Contract must be pro-rated, i.e. percentage of rent charged to the RPE Contract may not exceed the percentage of the total Sexual Assault Program budget represented by the RPE. If this or other costs are not allowable charged under other funding sources, documentation of such disallowance must be provided.
  - d. Rental cost of space may not be charged if Contractor owns, is purchasing, or has a substantial financial interest in the property.
  - e. Building insurance, security, janitorial services, upkeep of grounds, normal maintenance and repairs are allowable if they are not included in rent. Such costs must be pro-rated as stated above.
2. Utilities, insurance, and other agency-wide costs must be pro-rated as stated above in G-1-b and G-1-c. The Sexual Assault Program may not pay a share of such costs that exceeds its proportion of the total agency, and the RPE Contract may not pay a share of the Sexual Assault Program's portion that exceeds its proportion of the Sexual Assault Center's budget.
3. Receipts provided must be within the timeframe of the current reporting period (e.g., a request for June rent submitted with the May report will be disallowed and must be resubmitted during the next reporting period).
4. Utility bills are examined closely for reasonableness/necessity.
5. Current monthly request is compared to previous requests to determine if any utility (e.g., telephone, mobile phone) expenses are new and not within the purview of the approved grant budget.
6. Telephone detail must be provided and is examined for calls that occur before or after "normal" hours of operation. Any "unusual" long-distance calls are closely scrutinized and questioned (and subsequently disallowed if no reasonable explanation is provided).
7. Past-due balances will be questioned—additional documentation is requested to provide proof of payment for past-due balances (in the event that payments were posted after most recent statement was issued). Prior month requests are examined to determine if payment was previously requested and not posted.
8. Partial payments (those that do not indicate a split between RPE and one or more other funders) on utility bills (e.g., current charges only are paid or only a portion of the outstanding

balance) are, in most cases, not allowed. Proof of payment (e.g., check stub) is examined to determine if the total amount due was paid with other funds in the event that RPE funding is only requested to pay a portion.

9. Late/delinquent fees/installment fees on Direct Costs are not allowed under any circumstances.
10. Rent requests are substantiated with a receipt or invoice and are for expenses incurred during the period covering the current request.

### 3) Other General Procedures/Policies

- A. Credit card payments must not include Finance Charges or delinquent fees. Such charges are not allowable and are disallowed, without exception. Partial payments on credit cards that do not clearly indicate payment for items listed in itemized receipts are not an allowable expense. Partial payments that will result in interest charges are not an allowable expense. ALL credit card transactions MUST be accompanied by a statement.
- B. RPE Funds shall not be used for major capital improvement projects (e.g., "bricks and mortar").
- C. A good definition of "reasonable and necessary" is explained in OMB Circular A-87, Attachment A, Section C: <http://www.whitehouse.gov/omb/circulars/a087/a087-all.html>

### 4) Disallowed Expenditures

- A. Contractors will receive, via fax, a monthly summary of any disallowed expenditures. Sometimes, for expenses that may be reasonable or necessary but did not include sufficient documentation, the Contractor will be invited to resubmit the disallowed expense in a future report when sufficient documentation can be provided.

**Louisiana Sexual Assault Centers (also known as Rape Crisis Centers)**

***The following are "dual programs" that provide services to both domestic violence victims and sexual assault survivors, or are housed in an agency providing both types of services:***

**Alexandria:**

Family Counseling Agency Sexual Assault Center  
1404 Murray Street, Alexandria, LA 71309

Office phone: 318-448-0284      Crisis line: 318-715-0118

Parishes served: Rapides, Avoyelles, Grant, Winn, Concordia, Catahoula, LaSalle, Vernon

Branch offices: Leesville, Vernon Parish; Colfax, Grant Parish; Jena, LaSalle Parish; Winnfield, Winn Parish; Jonesville, Catahoula Parish; Ferriday, Concordia Parish; Marksville, Avoyelles Parish

**Houma:**

The Haven

P.O. Box 4279, Houma, LA 70361-4279

Office phone: 985-872-0757      Crisis line: 800-777-8868

Parishes served: Terrebonne, Lafourche

Satellite office: Thibodeaux, Lafourche Parish

**Lake Charles:**

Rape Crisis Outreach

P.O. Box 276, Lake Charles, LA 70602

Office phone: 337-494-7273      Crisis line: 888-255-7273

Parishes served: Calcasieu, Jefferson David, Beauregard, Allen, Cameron

Branch offices: DeRidder, Beauregard Parish; Oakdale and Kinder, Allen Parish; Jennings, Jefferson Davis Parish

**Many:**

Toledo Rape Crisis and Sexual Assault Center

580 Main Street, Many, LA 71449

Office phone: 318-256-6242      Crisis line: 800-256-6241

Parishes served: Sabine, Natchitoches, Red River, DeSoto

Branch offices: Mansfield, DeSoto Parish; Coushatta, Red River Parish; Natchitoches, Natchitoches Parish

**Monroe:**

The Wellspring Alliance Rape Crisis Program

1103 Hudson Lane, Suite 1, Monroe, LA 71201

Office phone: 318-323-1505      Crisis line: 888-716-SAFE (7233)

Parishes served: Ouachita, Morehouse, Caldwell, East Carroll, West Carroll, Madison, Tensas, Richland, Franklin

Branch offices: Bastrop, Morehouse Parish; Winnsboro, Franklin Parish

**New Orleans:**

Metropolitan Center for Women and Children

P.O. Box 10775, Jefferson, LA 70181

Office phone: 504-837-5400      Crisis line: 888-411-1333

Parishes served: Orleans, Jefferson, St. Tammany, St. Bernard, Plaquemines, St. John, St. James, St. Charles

Satellite offices: Gretna, Jefferson Parish (West Bank); New Orleans, Orleans Parish; Covington, St. Tammany Parish

Branch offices: Chalmette, St. Bernard Parish; Slidell, St. Tammany Parish; Luling, St. Charles Parish

Crescent House Sexual Assault Program

1000 Howard Avenue, Suite 1000, New Orleans, LA 70113

Office phone: 504-866-7481      Crisis line: 504-866-9554

Parish served: Orleans

**Shreveport:**

Providence House

814 Cotton Street, Shreveport, LA 71101

Office phone: 318-221-7887      Crisis line: 318-698-7273

Parishes served: Caddo, Bossier, Webster

*The following are "stand-alone" sexual assault centers that do not provide services to domestic violence victims who are not also victims of sexual assault:*

**Bogalusa:**

Washington Parish Rape Crisis Center

216 Memphis Street, Bogalusa, LA 70427

Office phone: 985-735-0160      Crisis line: 985-732-4961

Parish served: Washington

**Lafayette:**

Stuller Place: A Children's Advocacy Center, The Sexual Abuse Response Center, and Sexual Assault Nurse Examiners

P.O. Box 53967, Lafayette, LA 70505-3967

Office phone: 337-269-1557      Crisis line: 337-233-7273

Parishes served: Lafayette, Iberia, Acadia, St. Martin, Vermilion, St. Mary

Satellite offices: Abbeville, Vermilion Parish; New Iberia, Iberia Parish

**Opelousas:**

St. Landry-Evangeline Sexual Assault Center

539 E. Prudhomme Street, Opelousas, LA 70570

Office line: 337-585-4673      Crisis line: 800-656-HOPE (4673)

Parishes served: St. Landry, Evangeline

Branch offices: Ville Platte, Evangeline Parish; Eunice, St. Landry Parish

***The following sexual assault centers are based in prosecutors' offices and therefore are not eligible for funding designated for non-government, non-profit entities. They are listed here because they serve a substantial number of Louisiana residents:***

**Hammond:**

21<sup>st</sup> District Attorney's Tri-Parish Rape Crisis & Victim Assistance Program  
P.O. Box 269, Amite, LA 70422

Office phone: 985-748-7890      Crisis line: 877-748-6882

Parishes served: Tangipahoa, Livingston, St. Helena

Satellite offices: Livingston, Livingston Parish; Greensburg, St. Helena Parish

**Baton Rouge:**

19<sup>th</sup> District Attorney's Rape Crisis Center

233 St. Ferdinand Street, Baton Rouge, LA 70802

Office phone: 225-389-3456      Crisis line: 225-383-7273

Parish served: East Baton Rouge

**Ruston:**

3<sup>rd</sup> District Attorney's Pine Hills Advocacy Center

P.O. Box 777, Ruston, LA 71273

Office phone: 318-255-7273 or 318-513-6385      Crisis line: 800-255-7273

Parishes served: Lincoln, Union, Bienville, Claiborne, Jackson

**Sexual Assault Center Breakdown**

Total Sexual Assault Centers: 14

Non-government, non-profit: 11

System-based: 3

Faith-based: 2

Dual programs: 8

Un-served Parishes: 7

West Feliciana, East Feliciana, West Baton Rouge, Iberville, Ascension, Assumption,  
Pointe Coupee

OK RC  
6/2/10

**ADDENDUM A:**

Family Counseling Agency Sexual Assault Center, Alexandria

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately. The attached Budget Detail pages are part of this addendum.

Personnel	OMB \$19,988 19,987 ✓
Benefits	OMB \$ 4,716 <del>4707</del> / 3709 rc
Travel	OMB \$ 721 <del>731</del> / 1729 rc
Equipment	
Supplies	
Contractual	
Other Direct	
<b>TOTAL</b>	<b>\$25,425</b>

**TRAVEL**

Agency agrees to adhere to State of Louisiana Travel Guidelines, including changes that have been made effective 12/21/09 regarding mileage reimbursement and vehicle use.

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: crisis intervention and individual and/or group support services.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 75 sexual assault victims and/or their loved ones.

**REPORTING**

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

  
\_\_\_\_\_  
Judy Benitez, Louisiana Foundation Against Sexual Assault

3/25/10  
Date

  
\_\_\_\_\_  
Joseph Franklin, Family Counseling Agency

3-24-2010  
Date

OK KL  
6/2/10

**ADDENDUM B:**

Washington Parish Sexual Assault Center, ADAPT, Inc.

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$ 9,600	9598 rc
Benefits	\$ 1,060	1091 rc
Travel	\$ 125	120 rc
Equipment		
Supplies	\$ 412	0 rc
Contractual	\$ 280	668 rc
Other Direct		
<b>TOTAL</b>	<b>\$11,477</b>	

*(Please see attached)*

**TRAVEL**

Agency agrees to adhere to State of Louisiana Travel Guidelines, including changes that have been made effective 12/21/09 regarding mileage reimbursement and vehicle use.

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: 24-hour hotline; accompaniment and advocacy; information and referral.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 35 sexual assault victims and/or their loved ones.

**REPORTING**

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.



Judy Benitez, Louisiana Foundation Against Sexual Assault

3/27/10

Date

**DOUBLE CHECK - NEEDS: Budget Page 3 personnel ; job description; resume; page 5 benefits; page 7 travel; page 10 supplies; contractual page 11; LCLE contract signed by agency and contractor**

**ADDENDUM B:**

Washington Parish Rape Crisis Center, ADAPT, Inc.

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$ 9,598
Benefits	\$ 1,091
Travel	\$ 120
Equipment	
Supplies	\$ 0
Contractual	\$ 668
Other Direct	
<b>TOTAL</b>	<b>\$11,477</b>

**TRAVEL**

Agency agrees to adhere to State of Louisiana Travel Guidelines, including changes that have been made effective 12/21/09 regarding mileage reimbursement and vehicle use.

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: 24-hour hotline; accompaniment and advocacy; information and referral.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 35 sexual assault victims and/or their loved ones.

**REPORTING**

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

\_\_\_\_\_  
C. Benitez, Louisiana Foundation Against Sexual Assault

\_\_\_\_\_  
Date

\_\_\_\_\_  
Charlette Fornea, ADAPT, Inc.

\_\_\_\_\_  
Date

OK RC  
04/30/10

**ADDENDUM C:**

The Haven, Inc., Houma

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$16,789 ✓
Benefits	\$ 3,808 ✓
Travel	
Equipment	
Supplies	
Contractual	
Other Direct	
<b>TOTAL</b>	<b>\$20,597 ✓</b>

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: crisis intervention and individual and/or group support services; information and referral.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 52 sexual assault victims and/or their loved ones.

**REPORTING**

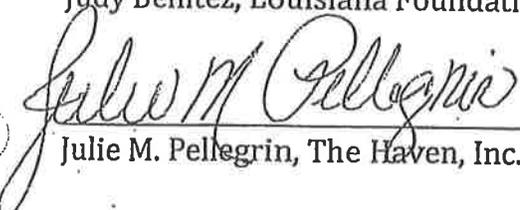
The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

  
\_\_\_\_\_  
Judy Benitez, Louisiana Foundation Against Sexual Assault

3/25/10  
Date

  
\_\_\_\_\_  
Julie M. Pellegrin, The Haven, Inc.

3/23/10  
Date

OK RC  
04/30/10

**ADDENDUM D:**

**The Hearts of Hope, Lafayette**

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$19,189 ✓
Benefits	\$ 5,700 ✓
Travel	
Equipment	
Supplies	
Contractual	
Other Direct	
<b>TOTAL</b>	<b>\$24,889 ✓</b>

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: 24-hour hotline; accompaniment and advocacy; crisis intervention and individual and/or group support services; information and referral.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 355 sexual assault victims and/or their loved ones.

**REPORTING**

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

Judy Benitez  
Judy Benitez, Louisiana Foundation Against Sexual Assault

3/25/10  
Date

Jill Howell Dugas  
Jill Howell Dugas, The Hearts of Hope

3/24/10  
Date

ADDENDUM F:

OK RC  
6/2/2010

Project Celebration, Inc., Many

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

BUDGET SUMMARY

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$ 2,800 ✓
Benefits	\$ 213 ✓
Travel	\$ <del>952</del> ✓ 1,720 rc
Equipment	
Supplies	\$ <del>600</del> ✓ 500 rc
Contractual	\$ <del>13,350</del> ✓ 13,230 rc
Other Direct	
TOTAL	\$17,915

TRAVEL

Agency agrees to adhere to State of Louisiana Travel Guidelines, including changes that have been made effective 12/21/09 regarding mileage reimbursement and vehicle use.

SERVICES TO BE PROVIDED

The above-named agency will provide the following services: accompaniment and advocacy.

VICTIMS TO BE SERVED

The above-named agency will, during the project period, serve a minimum of 50 sexual assault victims and/or their loved ones.

REPORTING

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

CERTIFICATIONS

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

Judy Benitez  
Judy Benitez, Louisiana Foundation Against Sexual Assault

3/25/10  
Date

Margaret Basco  
Margaret Basco, Project Celebration, Inc.

3/25/10  
Date

ADDENDUM G:

OK RC  
04/30/10

The Wellspring Alliance for Families, Monroe

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

BUDGET SUMMARY

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$20,462	<del>20,519</del>	20461 ✓
Benefits	\$ 1,744	<del>1,704</del>	1701 + 1,702 RC
Travel			
Equipment			
Supplies			43143 RC
Contractual			
Other Direct			
TOTAL	\$22,206		22,206

SERVICES TO BE PROVIDED

The above-named agency will provide the following services: 24-hour hotline; outreach to traditionally underserved populations.

VICTIMS TO BE SERVED

The above-named agency will, during the project period, serve a minimum of 130 sexual assault victims and/or their loved ones.

REPORTING

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

CERTIFICATIONS

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

Judy Benitez  
Judy Benitez, Louisiana Foundation Against Sexual Assault

3/26/10  
Date

Judy Bell  
Judy Bell, The Wellspring Alliance for Families

3-23-2010  
Date

ADDENDUM H:

OK RC  
4/30/10

Metropolitan Center for Women & Children, New Orleans

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

BUDGET SUMMARY

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$21,783 ✓
Benefits	\$ 6,324 ✓
Travel	
Equipment	
Supplies	
Contractual	
Other Direct	
TOTAL	\$28,107 ✓

SERVICES TO BE PROVIDED

The above-named agency will provide the following services: crisis intervention and individual and/or group support services.

VICTIMS TO BE SERVED

The above-named agency will, during the project period, serve a minimum of 156 sexual assault victims and/or their loved ones.

REPORTING

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

CERTIFICATIONS

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

Judy Benitez  
 Judy Benitez, Louisiana Foundation Against Sexual Assault

3/25/10  
 Date

Dale E. Standifer  
 Dale E. Standifer, Metropolitan Center for Women & Children

3/25/10  
 Date

OK RC  
6/2/201

**ADDENDUM I:**

**Catholic Charities Archdiocese of New Orleans**

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	
Benefits	
Travel	
Equipment	
Supplies	\$2,218 ✓
Contractual	\$8,723 ✓
Other Direct	
<b>TOTAL</b>	<b>\$10,941</b>

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: crisis intervention and individual and/or group support services.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 200 sexual assault victims and/or their loved ones.

**REPORTING**

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

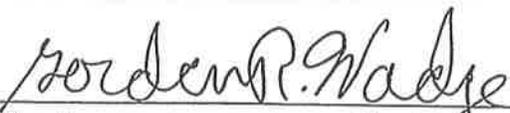
The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.



Judy Benitez, Louisiana Foundation Against Sexual Assault

3/30/10

Date



Gordon Wadge, Catholic Charities Archdiocese of New Orleans

3/29/10

Date

OK RC  
4/2/2010

ADDENDUM J:

St. Landry-Evangeline Sexual Assault Center, Opelousas

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

BUDGET SUMMARY

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$13,680	<del>✓</del>	\$13,201	rc
Benefits	\$ 1,319	✓	1,273	rc
Travel	\$ 1,306	✓	1,831	rc
Equipment				
Supplies				
Contractual				
Other Direct				
TOTAL			\$16,305	✓

TRAVEL

Agency agrees to adhere to State of Louisiana Travel Guidelines, including changes that have been made effective 12/21/09 regarding mileage reimbursement and vehicle use.

SERVICES TO BE PROVIDED

The above-named agency will provide the following services: crisis intervention, individual and/or group support services.

VICTIMS TO BE SERVED

The above-named agency will, during the project period, serve a minimum of 138 sexual assault victims and/or their loved ones.

REPORTING

The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

CERTIFICATIONS

ok RC  
6/2/10

**ADDENDUM K:**

Providence House, Shreveport

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$18,987 ✓
Benefits	
Travel	
Equipment	
Supplies	
Contractual	
Other Direct	
<b>TOTAL</b>	<b>\$18,987</b>

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: crisis intervention and individual and/or group support services; information and referral.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 275 sexual assault victims and/or their loved ones.

**REPORTING**

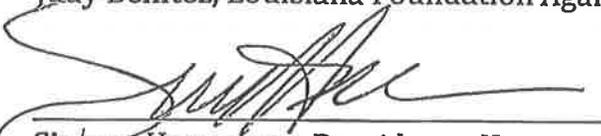
The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

  
\_\_\_\_\_  
Judy Benitez, Louisiana Foundation Against Sexual Assault

3/25/10  
Date

  
\_\_\_\_\_  
Simone Hennessee, Providence House

3/23/10  
Date

OK RC  
01/30/10

**ADDENDUM L: CULTURALLY SPECIFIC SERVICES**

**Catholic Charities Archdiocese of New Orleans**

The above-named agency agrees that under the preceding Memorandum of Understanding, these specific factors apply for this agency:

**BUDGET SUMMARY**

The following budget will be adhered to. If for some reason the budget needs to be changed, the above-named agency will notify LaFASA immediately.

Personnel	\$ 6,973 ✓
Benefits	\$ 672 ✓
Travel	
Equipment	
Supplies	
Contractual	\$16,993 ✓
Other Direct	
<b>TOTAL</b>	<b>\$24,638</b>

**SERVICES TO BE PROVIDED**

The above-named agency will provide the following services: crisis intervention and individual and/or group support services; information and referral.

**VICTIMS TO BE SERVED**

The above-named agency will, during the project period, serve a minimum of 200 sexual assault victims and/or their loved ones.

**REPORTING**

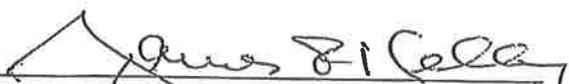
The above-named agency hereby commits to provide programmatic data reports and expenditure reports will all expenses documented by the 5<sup>th</sup> of the each month for the month preceding.

**CERTIFICATIONS**

The attached Certified Assurances and Criminal Penalties; Certification Regarding Lobbying, Debarment Etc.; and Certification on Non-Supplanting are part of this addendum.

  
Judy Benitez, Louisiana Foundation Against Sexual Assault

3/26/10  
Date

  
James R. Kelly, Catholic Charities Archdiocese of New Orleans

3/29/10  
Date